

PROJECT OFFICER VACANCY

SELECTION CRITERIA



The National Best Practice Unit Tackling Indigenous Smoking requires all applicants to address specific selection criteria when applying for this job. Your ability to address the selection criteria will assist us to shortlist applicants for interviews. Each applicant is scored on how closely they meet each criteria and is then ranked accordingly. When answering the selection criteria:

- Your response to individual criteria statement should be no more than 1 page each;
- The responses must outline examples of your work experience; and
- Your responses should be written clearly.

Please address the following Selection Criteria:

1. Knowledge and awareness of cultural practices, values and issues that affect Aboriginal and Torres Strait Islander people and communities
2. Experience and capacity to work and liaise with Aboriginal and Torres Strait Islander people and organisations in remote, regional and urban settings
3. Demonstrated knowledge and awareness of the impacts of smoking in Aboriginal and Torres Strait Islander communities
4. Demonstrated capacity to effectively manage a successful project
5. Understanding or experience of evidence-based practice and measuring change
6. Highly developed communication skills, both verbal and written
7. Ability to undertake extensive travel throughout Australia

Your complete application should include:

- A cover letter;
- Your responses to the Selection Criteria;
- Your current resume; and
- Copies of relevant qualifications and/or training

Closing date: COB Wednesday 27th February 2019